

## Research for Academic Credit (FPMU 199)

### How to Register

1. Identify a faculty member with whom you would like to do research. See the website for updated postings: <http://bsph.ucsd.edu/research.html>
2. Contact the faculty member to inquire about availability and to explain your interest/ qualifications. It is recommended that you include information about your eligibility, your academic background, your research experience (if any), and why you are interested in the work being conducted in that particular lab. You may want to include your resume.
3. Once your placement is confirmed, work with the faculty member to complete the required application and research plan: <http://bsph.ucsd.edu/fpmu199.pdf>

**Be sure to fill out the application and research plan completely, including the instructor's and student's signatures.** This will help ensure a smooth application process.

4. Submit the completed application and research plan to the Public Health Undergraduate Student Affairs office (University Center 202, suite 400) on or before the stated deadline. An application and research plan are required for each quarter of participation, even if work will continue in the same lab/working on the same project. **Deadlines are strictly enforced!** Early submission is encouraged.
  - Fall 2014 participation: **Friday, October 10, 2014**
  - Winter 2015 participation: **Friday, January 9, 2015**
  - Spring 2015 participation: **Friday, April 3, 2015**
  - Summer 2015 (any session) participation: **Friday, June 5, 2015**
5. If the application is approved, students will be automatically enrolled during the first or second week of the quarter in which the research is to be conducted. Applicants will be contacted via the Virtual Advising Center (VAC) ONLY if there are problems with the application and/or enrollment.
6. Once an independent study application and research plan are submitted, they will not be returned to the student or forwarded to any other individual, organization or institution. If a lab requires the student provide enrollment verification, the following options are available:
  - Official - Request [Enrollment Verification](#) from the Registrar's Office.
  - Unofficial - Provide a print-out via TritonLink Courses & Waitlists screen, which lists the course, instructor, section ID, grading option, etc.
7. All students enrolled in FPMU 199 are required to attend an in-person professionalism and ethics training session, as well as complete online safety and research ethics training. Check with your faculty advisor for the appropriate training.

Enjoy your research!